
M *Saint* *Matthew's* Episcopal Church

201 East Frederick Drive • Sterling VA 20164

To live life at its fullest in Christ



To know and share God's love

ANNUAL MEETING

January 23, 2011

WE ARE THE PEOPLE OF SAINT MATTHEW'S EPISCOPAL CHURCH

WE ARE A COMMUNITY SHAPED AND MOTIVATED BY VISION AND MISSION –

OUR VISION

To live life at its fullest in Christ

OUR MISSION

To know and share God's love through the following actions:

- do all in our power, and then some, to foster, nourish, and sustain authentic, living relationships with God in Christ
- to build a community devoted to becoming one human family in pursuit of God's dream for us
- to promote personal growth so that, with God's leading, help, and grace, we will more fully realize our God given potential and purpose
- to embrace the highest standards, as individuals, families, and a church, of love, dedication, honesty, integrity, and service

WE PURSUE OUR VISION IN THESE KEY AREAS –

- Community
- Reverence
- Outreach
- Spiritual Formation
- Stewardship

As may be seen, the initial letters of these areas spell CROSS. We are shaped and motivated by Jesus, who gave his life on the cross for us and for the world so that we, knowing and sharing God's love in concrete ways, might live life to its fullest in him.

WE FOCUS ON THESE STRATEGIC AIMS IN LIVING OUT OUR MISSION –

- A sense of belonging
- Local and global missionary outreach
- Exceptional congregational care
- Opportunities to experience the presence of God
- Space to accomplish our mission and support our strategic themes



TABLE OF CONTENTS

Preface: Vision, Mission, and Strategic Aims i

Rector’s Report 1

Senior Warden’s Report 2

Junior Warden: Building and Grounds 3

 Interior Renovation..... 4

 Building Committee 5

 Technology..... 8

Ministry Areas

 Community 9

 Reverence 10

 Outreach 11

 Spiritual Formation 13

 Missions Committee 14

 Youth Leadership Team 15

 Stewardship

 Capital Campaign 16

 Finance Committee..... 17

 Year End Financial Reports 18

Staff Reports 20



RECTOR'S REPORT

Dear Friends,

It is tempting to describe 2010 as “The Year of the Building.” Certainly, our building program and the capital campaign that is supporting it took an immense number of volunteer hours, a great deal of focus and attention, and not a few prayers offered into the wee hours of the night. And certainly the result is both exciting and encouraging: For the first time since we opened the doors of our church in 1987, we broke ground on a new building. Additionally, with stunning generosity you gave a \$250,000 offering in one Sunday alone as part of almost one million dollars pledged so far in the Making Space to Share campaign that will help pay for it. I think it is hard for us who have done so much with so little for so long to overestimate the positive impact this building will have on our life together and our ability to advance in our mission of knowing and sharing God’s love.

But as important as our building campaign is, 2010 was not just the year of the building. As will become clear when you read the various reports submitted, once again we managed to do so much more. Specifically, we continued to help the poorest of the poor through our mission trip to Haiti, and to help out the poor in our own country through our mission trip to Nashville. We continued to reach out to our own community in a number of very generous and sacrificial ways. In one Sunday alone, for instance, you provided 50 Thanksgiving meals for the needy; took home almost 200 love boxes for Mountain Mission School; set up a Star tree so people could buy gifts for local children in need; took up a spontaneous \$600 offering to help a church family in the midst of a tragic need. That’s the Saint Matthew’s “and then some!” spirit.

Additionally, we had our largest confirmation class ever. And, despite all our limitations, we managed to grow in service attendance and congregational size. Our 4 o’ clock Christmas Eve service was our biggest single service ever; we had chairs everywhere and people standing in the aisles. Further, despite the economic limitations of these tough times, you gave more than ever in 2010. It was a very good year.

We’ve also had a lot of fun together, going on our Parish Retreat at Shrine Mont and resurrecting our parish fishing trip out into the bay for striped bass. We’ve had parish picnics at Algonkian Park, Saint Matthew’s Day, and at our Oktoberfest with real German sausage and homemade beer. We continued our tradition of unparalleled excellence and enthusiasm in our Vacation Bible School. We established an Endowment Fund. And all this is just a small part of all we did in 2010 as we continue to live out our mission of knowing and sharing God’s love with great gusto and zest!

But, as has been always been the case, we face significant challenges in 2011. Right up front is the challenge of raising at least another \$80,000 to meet our Making Space to Share goal of \$1,000,000. Along with this is the challenge of how we will continue to operate with greatly reduced space as our current parish hall and offices undergo renovation. Other challenges are programmatic in nature; there are growing numbers of us who believe it is essential we hire a Youth Minister. On the other end of the spectrum, we recognize our ministry of Pastoral Care also needs attention and improvement.

With God’s help, however, I believe we are up for it, and that this will be an occasion for us once again to grow as the community we are and experience in even greater ways God’s provision for and goodness towards us. I thank God for you all and for the privilege of serving God at your side.

Faithfully,
Rob Merola+

SENIOR WARDEN REPORT

It hardly seems possible that my term of three years as a member of the vestry is at an end. As I commented in my last year's report, Saint Matthew's Church is unlike any that I have had the privilege of observing and working with during almost 60 years of my lay ministry with the Anglican Episcopal Communion. Adversity is something we seem to encounter often in our many challenges as our congregation rapidly moves forward with its mission.

Under the excellent leadership of our clergy Rob Merola and Anne MacNabb, we found ourselves blessed with a lack of adequate space to expand our programs. After more than three years of time-consuming study and meetings, the Building Committee, under the outstanding leadership of John Martin and his deputy chair Zach Kates, has produced an excellent design, hired a general contractor, received necessary county approvals and permits, and with diocesan permission commenced construction in November 2010 with an anticipated completion date in September 2011.

I wish to congratulate the numerous committees who have continuously demonstrated their tenaciousness and ability to further the mission of Saint Matthew's. The Annual Report reflects the many accomplishments they achieved.

Special recognition should be given to our Jr. Warden, Darrell Breed, whose outstanding initiatives have enabled us to overcome the many problems associated with the building transition of our facility as the construction proceeds forward.

During the past year Richard Leach, as Chair of the Finance Committee, has provided us with an uncanny ability to steer us through a most difficult economic period.

As I take leave from my ministry on the vestry, I feel confident that the future of this church is bright and limitless. I visualize God's role in providing us fair winds, smooth sailing and only an occasional becalmed sea.

Faithfully,

Ed Goloway



JUNIOR WARDEN – BUILDING AND GROUNDS

The Junior Warden – responsible for building and grounds – serves the vision and mission of Saint Matthew’s by overseeing the maintenance, routine operation, and improvement of all church buildings and property (managing utilities, trash collection, cleaning, lawn mowing, snow removal, etc.). Subcommittees operating within the sphere of Building and Grounds include the Interior Renovation Committee (IRC), the Technology Committee, and the Building Committee.

KEY STATISTICS IN 2010

Coordinators: Junior Warden – Darrell Breed. Sharon Ferguson contributed significantly in this area as Chair of the Interior Renovation Committee. Additionally, more than 50 people assisted with parish workdays. Members of the Hispanic congregation shared generously of their time and talents.

Major activities, events, or accomplishments in 2010

- Major Projects
 - o Members of the Hispanic congregation contributed all of the yard maintenance in 2010.
 - o Installed programmable thermostats in the trailer.
 - o Snow removal during heavy storms was a major issue in 2010.
 - o Began clean out of attics in preparation for building renovation.
 - o Contracted for rental of storage trailer to house items temporarily removed from the building during renovation.
- Parish Workdays
 - o Held parish workdays in Spring and Fall to spruce up the grounds and interior of the buildings.
 - o Included the following projects: grounds upkeep; interior cleaning and re-organizing of the trailer; cleaning of kitchen ; and general cleaning of the Nave/Narthex and the Parish Hall, including the closets; cleaned and reorganized the attic and the shed; repaired lamp fixtures and replaced light bulbs in trailer and main building (never ending project).
- Maintenance
 - o General cleaning and minor maintenance taken care of by our sexton.
 - o Fertilized and re-seeded lawns near the building , mowed grounds and trimmed bushes by Hispanic congregation.
 - o Had all carpets and fabric chairs in Parish Hall cleaned semi-annually.
 - o Repaired sink in women’s restroom.
 - o Numerous repairs to the aging A/C units; and established maintenance contract.
 - o Replaced ballasts in lights in both restrooms and in one light in the kitchen.

GOALS AND OBJECTIVES FOR 2011

- Work closely with the Building Committee, IRC, and Technology Committee to plan and phase improvements to the building and grounds.
- Replace faulty lighting fixtures as part of renovation.
- Increase amount of “trash” that is recycled and reduce the amount of energy used – in cooperation with the Stewardship of Creation Committee.
- Coordinate vacating of existing Parish Hall and offices so building renovation can occur.

INTERIOR RENOVATION COMMITTEE

PART OF BUILDING AND GROUNDS

The Interior Renovation Committee (IRC) – operating within the sphere of Building and Grounds – serves the vision and mission of Saint Matthew’s by planning, recommending, and overseeing general improvements and renovations of the church as needed; and by serving as the point of contact for all changes to furnishings, room set up, wall hangings, decoration of the church, the parish hall, the trailer, and the Argonne house (when unoccupied).

KEY STATISTICS IN 2010

Coordinators: Sharon Ferguson and Darrell Breed. Four committee members and several other volunteers assisted with this committee. Also, recommendations from the vestry and from parishioners contributed to IRC operations.

Major activities, events, or accomplishments in 2010

- Changed the bulletin board in the Parish Hall on a quarterly basis.
- Maintained the Parish hall and trailer; kept them neat and free of clutter.
- Assisted on Parish workdays.
- Maintained the upkeep of carpeting and the changing of banners, door mats etc...
- Assisted with exterior Christmas decorations.

GOALS AND OBJECTIVES FOR 2011

- Maintain/replace where needed seasonal decorations/linens/tablecloths, etc...
- Continue to keep our church/trailer/Argonne house in clean, safe, working order, making improvements and upgrades as needed.
- Assist Building Committee as needed with Church renovations.
- Advise Vestry on decorating of new space after renovation is complete.



BUILDING COMMITTEE

PART OF BUILDING AND GROUNDS

The Building Committee serves the vision and mission of Saint Matthew's by addressing the physical plant needs of the congregation. The committee seeks responses from parishioners on building and grounds requirements, establishes plans and designs for capital projects, leads special fundraising efforts, and oversees construction of facility improvements and expansions.

KEY STATISTICS FOR 2010



Our building in September 2010 ...



...and when our project is complete

Overview: ***We're making space to share!*** In concert with our Capital Campaign Committee, the Building Committee worked with our architects, engineers, and contractor to complete design, obtain permits, and start construction! The project was designed to be within our budget and includes:

- Renovation of our existing building, including a new energy-efficient heating and air conditioning system, new restrooms, and a larger kitchen.
- Expansion of the parish hall to include new classrooms, as well as space for the flower ministry, Altar Guild, choir, and other groups.
- Minor site and landscaping improvements.

Our 2010 goals were accomplished. Construction is now on schedule for completion by fall 2011.

To everyone who has made our building program a success so far, **THANK YOU!** However you have contributed—through your time and talents or making a pledge to our Making Space to Share Capital Campaign—you have made the difference!

Committee members who served in 2010: John Martin (chair), Zach Kates (deputy chair), Bill Aird, Merry Breed, Ed Goloway, Richard Leach, Rev. Anne MacNabb, Renee Martin, Rev. Rob Merola, Vicki Nelson, Bob Petersen, and Cindy Steinman

Major activities, events, and accomplishments in 2010:

January: Contractor (Sully Construction) completed initial construction cost estimate for multi-phase project; worked with Capital Campaign Committee and Vestry to establish project budget.

February: Civil Engineer (Dewberry) submitted Site Plan to Loudoun County for review; architect (LeMay Erickson Willcox Architects) and contractor worked to reduce scope of building project to stay within budget.

March: Received updated cost estimate; committees and Vestry met and finalized a building floor plan that would fit within our budget.

April: Initiated Design Development (DD) phase for building working with architect, engineers (structural, mechanical, electrical, and geotechnical), and contractor; held kitchen subcommittee meeting.

May: Kicked-off Capital Campaign: “Making Space to Share” (May 1-2); met with Loudoun County to resolve storm water management and parking requirements of Site Plan; completed DD phase with updated kitchen design.

June: Blessed with wonderful Parish support of “Making Space to Share” on Commitment Sunday (June 6) and Thanksgiving Sunday (June 13); received updated pricing from contractor on DD plans.

July: Initiated Construction Documents (CD) design phase.

August: Design completed by architect; Received final construction documents; which were also submitted to Loudoun County for review and approval; Met with Dominion Virginia Power (DVP) to initiate design for relocation of transformer and installation of temporary and permanent power; Construction documents sent out to bid by Sully Construction to qualified subcontractors.

September: Received Site Plan approval from Loudoun County; Sully Construction received bids from subs to finalize pricing; Held GROUND BREAKING CEREMONY on September 19, Saint Matthew’s Day.



Ground Breaking Ceremony, September 19, 2010, St. Matthew’s Day

October: Finalized construction contract price with Sully—with some items deferred to reduce costs; Obtained all permits! Grading and Building Permits from Loudoun County and permits from VDOT and Loudoun Water; Church obtained loan approval; Project approved by Diocesan Standing Committee; Notice to Proceed issued to Sully Construction.

November: Construction started!



Reinforcing Roof Trusses, November 2010



Ready for Temporary Power, November 2010

December: Transformer relocated by DVP; Grading and excavation started for concrete slab and walls of new building.



Relocating the transformer, December 2010



Working on the footings, December 2010

Throughout 2010: Continued to inform parishioners through bulletin updates, newsletter articles, presentations, and invitations to contribute to design (e.g., Kitchen Subcommittee)



Sully Construction working on New Year's Day



Mortar mixer for new walls, the week of January 3, 2011

GOALS AND OBJECTIVES FOR 2011

- Work with Capital Campaign Committee to add deferred items back into the project: kitchen equipment, operable classroom walls, and other items.
- Complete the renovation and expansion project.
- Open the new space for all to share.
- **Celebrate!** Hold ribbon-cutting ceremony, Fall 2011.
- Consider planning for future phase, which could include expansion of the Sanctuary.
- Continue to provide updates to parishioners.

TECHNOLOGY COMMITTEE

PART OF BUILDING AND GROUNDS

The Technology Committee – operating within the sphere of Building and Grounds – serves the vision and mission of Saint Matthew’s with the specific goal of managing and transmitting electrons which facilitate communication and increase the appeal of the gospel for the next generation of souls in this digital age.

KEY STATISTICS IN 2010

Coordinators: Tom Leary and Joe Sharp. Over a dozen people have offered their time and talent to help with technology applications at Saint Matthew’s, including Erin Leary, Charlie Biegel, Mason Turner, Matthew Merola, Mark Vereb, Jim Thompson, Ray Mueller, Dan Robertson, Pat Pritchett and Paul Schmid.

Major activities, events, or accomplishments in 2010

- Oversaw data management for ACS online directory and database services.
- Provided audio and visual support to the music ministry.
- Performed operation and maintenance on audio/visual equipment used during services.
- Transcribed music lyrics for onscreen projection during services.
- Provided Web site maintenance and Web research to support vestry decisions.
- Identify a key individual to maintain and update Web content regularly.
- Track digital media such as photography and videos of past events.
- Provided virus scan/updates and office information technology security services.
- Established remote data backup and restoration procedures.
- Configured laptop computer for Assistant Rector with integrated web/database access.
- Replaced Rector desktops with donated computers.

GOALS AND OBJECTIVES FOR 2011

- Support the Building Committee plans to forecast network and technology requirements.
- Consider low-cost options for boosting wireless signal strength in sanctuary for short-term.
- Maintain or upgrade audio visual equipment used by the music ministry.
- Improve Web services and social networking support for all ministries.
- Ensure ACS database information remains accurate and up-to-date.
- Evaluate the potential for online and direct transfer giving.
- Identify additional individuals to support technology activities such as A/V and Computer.



COMMUNITY COMMITTEE

For anyone who does not love his brother, whom he has seen, cannot love God, whom he has not seen. (1 John 4:20.)

The Community Committee serves the vision and mission of Saint Matthew's through this objective:

Create a community in which people experience vital, life-giving connections with God and one another.

The ministry of community seeks to create a welcoming environment for our church family, as well as to be of assistance to our members in need. This is pursued through activities including welcoming of newcomers, fellowship after worship, social events and picnics; and our helping hands ministry which reaches within our congregation to provide assistance to members in need.

KEY STATISTICS IN 2010

Events Coordinator: Jodie Leach. Twelve other members of the congregation serve regularly on this committee, and many of the congregation assisted during special events and activities.

Major activities and events held in 2010

- Volunteer Reception
- Annual Meeting
- Chili & Cornbread Cook-Off
- Valentine Sweetheart's Dinner Dance
- Pancake Supper
- Game Night
- Easter Sunday Brunch
- Newcomer's Welcome
- Parish Picnic at Algonkian Park
- Graduates' Baccalaureate Dinner
- Saint Matthew's Day Parish Picnic
- Family Fishing Trip
- Bishop's Reception
- Oktoberfest
- Softball League
- Coffee Hour on Sundays

Helping Hands Coordinator: Miriam Turner, with assistance from Heidi Lathrop

- During 2010 members of the congregation provided meal assistance to seven families within our congregation.

GOALS AND OBJECTIVES FOR 2011

- Continue to build a strong community and welcome newcomers, through fellowship events and special celebrations.
- Continue to provide meals to parishioners in need of assistance or support.
- Expand our Helping Hands ministry by developing a program to match parishioners with needs to those who can be of assistance (i.e. painting, snow shoveling, yard work).

REVERENCE COMMITTEE

Truly, truly, I say to you, he who hears my word, and believes him who sent me, has eternal life, and does not come into judgment, but has passed out of death into life. (John 5:24.)

The Reverence Committee serves the vision and mission of Saint Matthew's through this objective:

Create services that honor God and powerfully bring people into his presence. It is responsible for scheduling, staffing, and supporting all our worship services.

KEY STATISTICS IN 2010

Members: The ministry of the Reverence Committee is to ensure that Saint Matthew's offers the best worship experience to parishioners and visitors. To that end, this committee involves staff members such as the Rev. Rob Merola, the Rev. Anne MacNabb, and our Music Director, Ray Mueller. It also involves key volunteers such as Matt Merola, who oversees the music at 9:15; Lisa Lintelman, head of the Altar Guild; Tom Leary, who oversees Lay Eucharistic Ministers; Martha Olson, who oversees the Flower Guild; and Mona Cosgrove, who oversees our Eucharistic ministry to Sunrise and to shut-ins. In addition, many more volunteers serve on various teams associated with worship at Saint Matthew's.

Major activities, events, or accomplishments in 2010:

- Offered four different weekend services each week.
- Provided a 5th service on Sunday Evenings, geared towards youth, from January-May.
- Had our largest Christmas and Easter services yet.
- Saw a modest increase in service attendance.
- Conducted numerous baptisms, funerals, and weddings.
- Made communion to for those who are gluten-sensitive.

GOALS AND OBJECTIVES FOR 2011

- Conduct multiple liturgical minister and lector trainings, retreats, and social events.
- Recruit more volunteers to help with various Reverence functions.
- Continue to improve our welcome to newcomers at all services.
- Improve planning and execution of special services.
- Explore the possibility of a Children's Chapel at 9:15.
- Look for solutions to parking problems between 9:15 and 10:30 service.
- Improve functionality of Reverence Committee itself.

OUTREACH REPORT

Beloved, let us love one another, for love is from God; and every one who loves is born of God and knows God. (1 John 4:7.)

*The Outreach Committee serves the vision and mission of Saint Matthew's through this objective:
Reaching Out to Share God's Love with Our Neighbors, Near & Far*

KEY STATISTICS IN 2010

Coordinators: Cathy Paine (coordinator); Dawn Sharp, Darrell and Merry Breed, Brad Pratt, Jim Paine, Annette Brennan, Marcia Rugen, Heidi Lathrop

Major activities, events, or accomplishments in 2010:

- Delivered over 200 Love Boxes to Mountain Mission School in Grundy, Virginia. Love Boxes provide gifts for children living at the school who might not otherwise receive Christmas gifts.
- Provided a monthly allowance, birthday and Christmas gifts for Carla Contreras, a senior at Mountain Mission School. We began sponsoring Carla this year and she has expressed her thanks in letters to St. Matthew's.
- Sponsored a child, Bernadette Gueye through ChildFund (formerly Christian Children Fund).
- Made 148 deliveries of groceries for LINK which fed over 645 people during the months of January and September. Additionally, Saint Matthew's provided a \$1,200 donation to LINK.
 - LINK's overall distribution for Thanksgiving and Christmas was:
 - § Thanksgiving Distribution - over 3,560 individuals received food for 5-7 days, winter coats & clothing, and money to help with other food purchases.
 - § Christmas Food Distribution - over 7,000 individuals received food for 5-7 days, over \$37,000 in grocery gift cards, gently-used winter coats & clothing, new toys for children newborn through 16 years of age, and almost 1,000 pounds of frozen meat.
- Continued our mission partnership with the Volunteer Farm in Grundy, Virginia. The Volunteer Farm provides food for 430 food banks, soup kitchens and many other food distribution sites through the Blue Ridge Area Food Bank. In 2010, after a constant battle with drought conditions at the Farm, over 36,000 pounds of fresh produce was distributed to over 100,000 needy people in Virginia Counties, including Loudoun. During the year, volunteers from St. Matthew's visited the farm twice to assist with various tasks from planting seeds to paperwork and bookkeeping. Additionally, St. Matthew's donated \$1,100 to the Volunteer Farm's ongoing mission program. Thank you to Darrell and Merry Breed for organizing our two work days at the farm.
- Delivered 74 "Easter Baskets" to needy families in the Sterling area. Parishioners from St. Matthew's filled baskets with food, toys and household necessities. The baskets were distributed from Park View High School to needy families during Spring Break. Additional food and household items were also donated by parishioners. In total, over 3,000 pounds of food and necessities were given to families in need.
- Our Knit2, Prayer2 (K2,P2) mission team first met in January 2009, so 2010 is our second full year as an organized Outreach team. Over the course of the year we had 18 participants. A core team of 5 individuals keep the mission on track and 10 women regularly attend our monthly meetings held in the Trailer on the second Saturday of each month from 10:00 AM to 12:00 PM. Our members pray as we knit or crochet Prayer Shawls, Baptismal Blankets, and personal items (hats, scarves, socks, etc.) for Christmas Outreach packages. Our K2,P2 supplies such as yarns, needles and hooks, and pattern books and magazines, are all donated to our group from a variety of sources.
 - In January we began work on hats and scarves. Anne gave some of these to persons in need. Kathy packed some into Link deliveries. We packaged Prayer Shawls in gift bags to leave in the narthex so that they would be available to persons in need.

- In the spring of 2010 K2,P2 committed to supporting a booth at the Claude Moore Park Craft Fair. We created a wide variety of items for the booth. We added an additional meeting per month (the last Thursday of each month from 7:00 to 9:00 PM). K2,P2 proceeds from the Craft Fair totaled \$600 and were donated to Making Space to Share. We donated the goods that had not been sold at the Craft Fair to the Outreach Committee.
- During the summer, Pat Guenther worked with a friend to embroider knitting bags with our K2,P2 logo, created by Elly Hilz. Anne blessed our bags on July 10th.
- Over the course of the year we created 18 prayer shawls and 8 baptismal blankets. For the Craft Fair we created 15 market bags, 20 scarves, 12 hats, 3 pairs of socks, 1 afghan, 20 dishcloths, 4 sweaters, and 10 sweater ornaments. Special thanks to others who donated to the Craft Fair. Miriam Turner donated hand-stamped cards. Phyllis Goloway donated embroidered items: 3 aprons, 10 lace ornaments, 1 golf shirt, 2 sweatshirts, 2 bibs, 10 t-shirts and 2 eyeglass cases. Our special thanks to the Merritt Family for their bird feeder donations!
- Through our partnership with Pilar Acosta, parent advocate for the Sterling Park area, we collected 25 food baskets to help Sterling families have Thanksgiving dinner.
- Collected 733 gifts from 80 congregational families for the Loudoun Community Holiday Coalition via the Star Tree. These gifts were part of a collection effort that provided gifts for over 3,500 individuals at the holidays. Thank you to the Breeds, Paines and Tuttle for their work coordinating this project.
- Our 6th year of Mission Possible was another success! We accomplished so many projects and shared God's love with everyone we met. We had a total of 30 campers, 2 CITs, 3 Interns, & 12 drivers during the week for a grand total of 1,036 volunteer hours!
 - Some of the highlights from the week include:
 - Cleaning & organizing the GSA Thrift Store
 - Playing BINGO with residents of Sunrise
 - Built a Butterfly Garden
 - Picked up trash at Briar Patch Park & St. Matt's property
 - Purchased groceries & packed for LINK
 - Made decorations for VBS
 - Assembled toiletry kits for the Nashville Mission trip
 - Visited the new Sterling Sheriff's Station
 - Cleared trails and had a cookout with families at Claude Moore Park
- Continued adult ESL classes, under the direction of Brad Pratt. Classes in grammar and conversation were provided during the spring. In the spring, 8 students completed the course work. Due to the construction project, it was decided that no classes would be held in the fall.

GOALS AND OBJECTIVES FOR 2011

- Continue to support and strengthen our ties with the Volunteer Farm of Shenandoah.
- Strengthen our commitment to the Sterling and Loudoun County area through ongoing support of the Adopt- A- Family program, LINK , Holiday Coalition and Mission Possible.
- Involve more parishioners in the "Knit 2, Prayer 2" group. Expand donated items to include hats and scarves for those in need.
- Find a new director for the ESL program.
- Provide ongoing support to Mountain Mission School through Love Boxes and continued support for our sponsored student. In September, we will begin to support a new student as Carla Contreras, our current student, will graduate.

SPIRITUAL FORMATION REPORT

Speaking the truth in love, we will in all things grow up into him who is the head, that is, Christ. From him the whole body, joined and held together by every supporting ligament, grows and builds itself up in love, as each part does its work. (Ephesians 4:15-16.)

The ministry of spiritual formation seeks to introduce people to Jesus as Lord and Savior and help deepen their relationship with him and with one another. This is pursued through programs and opportunities for people of all ages to grow in heart, mind, and soul, and in practice of their faith.

KEY STATISTICS IN 2010

Coordinator: Vicki Nelson

After a year and a half in transition, the Spiritual Formation Team solidified most of its essential programming and started looking into broadening opportunities for parishioners to build deeper relationships with God and each other. We spent a great deal of time evaluating the need for a small groups program and basic tenets of that program which would best fit Saint Matthews. A subcommittee was chartered to institute the program in 2011.

Major activities, events, or accomplishments in 2010 (with an estimated cost of \$13,500):

- Confirmed 12 people and received six.
- Conducted the following weekly programs:
 - New Sunday School leadership sub-committee was formed; additional teachers and curriculum were introduced; Sunday School (pre-school through middle school) – 50 weekly participants on average.
 - LOL youth group (middle and senior high school) – including small groups, service projects, and belonging activities.
 - WatCH (**W**ednesday **a**t **C**Hurch; for all ages) - continued offering a variety of classes; changed to smaller offerings once construction started in the Parish Hall and discontinued supper with a decrease in participation.
 - Men's Group – Five weekly participants.
- Conducted the following summer programs:
 - Vacation Bible School – 88 children, 74 teen/college/adult volunteers.
 - Youth mission trip to Nashville – nine adults and 33 youth.
 - Adult mission trip to Haiti – 20 adults.
 - Mission Possible Summer Camp – See Outreach report.
- Conducted the following special/new activities:
 - Lenten Devotional was provided.
 - Lenten Wednesday evening study.
 - Prayer and Healing Ministry continued.
 - Parish Retreat was again offered at Shrine Mont, with the theme of “Spiritual High Notes” with special guest Rev. Ernie Bennett, the Canon to the Ordinary in the Diocese of Central Florida; 40 adults and 15 children attended this weekend event.
 - Provided regular outreach to college-aged members.
 - Provided Advent materials.
 - Provided special materials in celebration of Mother's Day and Father's Day.

GOALS AND OBJECTIVES FOR 2011

One of this team's main goals will be to continue WatCH and other non-Sunday offerings while juggling physical vagaries of the Church's construction. Also, we plan to launch a small groups program in the Fall of 2011.

MISSIONS COMMITTEE

PART OF SPIRITUAL FORMATION

Speaking the truth in love, we will in all things grow up into him who is the head, that is, Christ. From him the whole body, joined and held together by every supporting ligament, grows and builds itself up in love, as each part does its work. (Ephesians 4:15-16.)

The Spiritual Formation Committee serves the vision and mission of Saint Matthew's through this objective:

Introduce and/or further the relationship individuals have with Jesus, as Lord and Savior, by helping them grow in their faith, knowledge, worship, and service as his devoted followers.

The Missions Committee, part of Spiritual Formation, provides opportunities for people to grow spiritually and to serve others through participation in mission trips.

KEY STATISTICS IN 2010

Coordinator: Richard Leach. The following people also served on the Missions Committee: Pam Hart, Pete Hart, Susan Jones, Jodie Leach, Lisa Lintelman, Linda Merola, Rob Merola, Anne MacNabb, Maria Palmer, Mary Petersen, and Mark Vereb.

Major activities, events, or accomplishments in 2010:

- Conducted a youth mission trip to Nashville, TN, in July
 - o 42 youth and adults participated
 - o Trip was led by Mary Petersen
- Conducted an adult mission trip to Haiti in August
 - o 20 adults participated
 - o Trip was led by Richard Leach
- Conducted a second youth mission trip to Washington, DC over the Thanksgiving school break
 - o 8 youth and adults participated
 - o Trip was led by Mary Petersen

GOALS AND OBJECTIVES FOR 2011

- Plan and execute, at a minimum, the following mission trips:
 - o Youth domestic trip to Chicago, IL
 - o Adult and mature teens international trip to Haiti

YOUTH LEADERSHIP TEAM

PART OF SPIRITUAL FORMATION

**Let no one look down on your youthfulness,
but rather in speech, conduct, love, faith and purity,
show yourself an example of those who believe.
(1 Timothy 4:12)(NAS)**

The Spiritual Formation Committee serves the vision and mission of Saint Matthew's through this objective:

Introduce and/or further the relationship individuals have with Jesus, as Lord and Savior, by helping them grow in their faith, knowledge, worship, and service as his devoted followers.

The Youth Leadership Team is part of Spiritual Formation, and its objective is to oversee the youth ministry, a program designed for middle school through high school aged youth. It has three primary goals: (1) to enable our youth to know and experience vital, life-giving connections with God and others by belonging, growing, and sharing; (2) to assist parents in their God-given roles as the primary spiritual nurturers of their youth; and (3) to enable the congregation to integrate the youth into the life of the church.

KEY STATISTICS IN 2010

Coordinator: Peter Hart. The following people also served on the Youth Leadership Team: Charlie Biegel; Paige Fishel; Tom Leary; Rev. Anne MacNabb; Mary Petersen.

Major activities, events, or accomplishments in 2010:

- In the fall of 2010, we added a Wednesday night meeting for the youth called "LoL Recharge;. providing the youth a mid-week gathering to help them stay focused on Christian life and have quality fellowship time.
- Continued Sunday School during the 10:30 service, as well as Sunday Night youth group dinners and fellowship.
- Activities, events and service projects for the youth group included:
 - o Mission trip to Nashville, TN (33 youth attended)
 - o Box Tops for Mountain Missions students in Grundy VA
 - o Good Shepherd Alliance walk for the homeless in Leesburg, VA
 - o Volunteer Farm in Woodstock, VA
 - o Senior Baccalaureate Service and Dinner
 - o Summer intern activities, including midnight movies, beach camping, white water rafting and frisbee golf
 - o Ski Trip to Seven Springs, PA

GOALS AND OBJECTIVES FOR 2011

Goals for 2011 include the improvement of established plans and programs, continued training and recruitment of additional youth leaders, growing the participation of our youth in the program, having a youth retreat and completing a mission trip to Chicago.

CAPITAL CAMPAIGN COMMITTEE

PART OF STEWARDSHIP

No one can serve two masters. Either he will hate the one and love the other, or he will be devoted to the one and despise the other. You cannot serve both God and Money. **(Matthew 6:24.)**

The Capital Campaign Committee serves the vision and mission of Saint Matthew's through this objective:

Introduce and/or further the relationship individuals have with Jesus, as Lord and Savior, by helping them faithfully manage the financial resources God has provided.

KEY STATISTICS IN 2010

Coordinator: Richard Leach. The following people also served on the Capital Campaign Committee: Jodie Leach, Anne MacNabb, Steve MacNabb, John Martin, Renee Martin, Rob Merola, Bob Petersen, Mary Petersen, and Dan Robertson.

Major activities, events, or accomplishments in 2010:

- Developed materials for capital campaign
- Hired and worked with our consultant, Tom Payne
- Kicked-off the capital campaign as church-wide event in May, 2010
- Coordinated the capital campaign

Please see financial handouts and annual meeting presentation for additional details

GOALS AND OBJECTIVES FOR 2011

Continue to manage and promote the capital campaign

FINANCE COMMITTEE

PART OF STEWARDSHIP

Do not store up for yourselves treasures on earth, where moth and rust destroy, and where thieves break in and steal. But store up for yourselves treasures in heaven, where moth and rust do not destroy, and where thieves do not break in and steal. For where your treasure is, there your heart will be also. (Matthew 6:19-21.)

The Finance Committee serves the vision and mission of Saint Matthew's through this objective:

Introduce and/or further the relationship individuals have with Jesus, as Lord and Savior, by helping them faithfully manage the financial resources God has provided.

KEY STATISTICS IN 2010

Coordinator: Richard Leach. The following people also served on the Finance Committee: Charlie Biegel, Erin Leary, Randy Palmer, Bob Petersen, Dan Robertson, Miriam Turner, and Mindy Zurawski.

Major activities, events, or accomplishments in 2010:

- Managed finances of Saint Matthew's
- Conducted annual Stewardship campaign
- Oversaw Capital campaign and endowment fund
- Please see financial handouts and annual meeting presentation for additional details

GOALS AND OBJECTIVES FOR 2011

- Continue to manage the financial resources of St. Matthew's wisely and faithfully

STAFF REPORTS

RAYMOND MUELLER, MUSIC MINISTER

The music ministry of Saint Matthew's continues to offer its parishioners a variety of music options, on a weekly basis throughout the year. This past year a Choir Committee was established and a Choir handbook was written (thanks to their efforts). The handbook now serves as a tool to assist all musicians who actively participate in the music ministry.

The goal of our music ministry is to enhance the liturgy and provide an outlet or an additional connection to God that might not be easily achieved with only the spoken word. We offer various music groups that allow a novice musician up to the most seasoned musician a place to participate. Together, we will continue to expand, refine, and develop the music ministry of Saint Matthew's.

I am very excited to continue to serve our congregation in the coming year. The following is a list of goals I have in mind for 2011:

- Continue the professional standard of music performed weekly.
 - Develop a wedding and funeral music handbook.
 - Continue to know and share our love of Christ by singing the praises of God.
-

MIRIAM TURNER, OFFICE MANAGER

My work consists of scheduling the grounds and rooms, creating the weekly bulletins and the monthly newsletters, as well as special mailings, and general office organization. I also maintain the parish register and support Rev. Rob and Rev. Anne in their administrative duties. In addition to my regular tasks this year, I created and distributed a special three part newsletter and other duties in support of our Making Space to Share campaign.

In 2010, the work of the church office continued to grow. As our congregation increases in size and the use of our facilities increases, so does the work load for the office manager. My paid hours remain at approximately 20 per week. This allows the office to be open Tuesday and Thursday each week.

Throughout the year, the success of this office is largely dependent upon the numerous volunteers that include: Fred Kay, Barbara Thomas, Susan Norris, Martha Olson, Dawn Sharp, Verdun Thomas, Brenda Anderson, Cindy Steinman, Matt Brown, Tegan Petersen, Deb Listopad, Lauren Anderson, Marcia Rugen, Katt Hancher, and Tricia Fischer. I thank each of them for their extraordinary dedication to Saint Matthew's.

This past year was also one of great personal change as I welcomed the birth of my second son, Christian. I was blessed to have the support of my Saint Matthew's family as I adjusted to this change. I would like to extend a special thank you to Annette Brennan and Pam Hart for serving in the office, to Dawn Sharp for creating the monthly newsletters, and to Judy Schmid for serving as recorder of the Vestry meetings during my maternity leave.

